Assessment task feedback to learner – Task #

|  |  |
| --- | --- |
| Qualification code & title |  |
| Unit/s code & title |  |
| Learner name & ID |  |
| Assessor name/s |  |
| Assessment # of # | Eg. Oral presentation |

[View example 1](http://goinet.gotafe.vic.edu.au/sites/PnPCentre/PoliciesProcedures/EXAMPLE%20Assessment%20task%20feedback%20to%20learner%20-%20Task%201.pdf) [View example 2](http://goinet.gotafe.vic.edu.au/sites/PnPCentre/PoliciesProcedures/EXAMPLE%20Assessment%20task%20feedback%20to%20learner%20-%20Task%202.pdf)  [View example 3](http://goinet.gotafe.vic.edu.au/sites/PnPCentre/PoliciesProcedures/EXAMPLE%20Assessment%20task%20feedback%20to%20learner%20-%20Task%203.pdf)

**Note:**

1. Complete one of these forms for **every assessment task** for a unit of competency.

2. One copy (printed or electronic) of this feedback must be retained on the student file.

3. One copy (printed or electronic) must be given to the student.

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| **Assessment criteria / Quiz questions / Checklist …** (Edit to suit) | **S** Satisfactory | **NS** Not Satisfactory |
| (Copy from the *Assessment tool*) |  |  |
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Resubmission required?  Resubmission due date ………………………………………

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| --- | --- | --- | --- | --- | --- |
| **Assessor name** |  | **Signature** |  | **Date marked** |  |

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| Feedback |
| **Feedback sent to learner** (date)……………………. |